



5<sup>th</sup> January 2021

Dear Parents/ carers

Thank you for your support and encouragement since the Prime Minister's announcement last night, it was much needed and gratefully received. This letter will endeavour to cover the major points for consideration over the next few weeks of lockdown.

Accessing Google Classroom:

Whether at home or at school, daily work will be set on Google Classroom. There is the expectation that children will log in daily so that a register can be taken. Maths, English and topic work will be given with clear guidance about how much to complete.

At 1pm, a daily video call "drop in" session will be scheduled for those who are working from home via google classroom. This session is designed to address any misconceptions and support children in completing work effectively. There is a meet link in the header of the page which will be made visible for the duration of the session. We ask that children are supervised by adults and that the microphone is muted.

If you are unable to access google classroom, we ask that you make contact with your child's class teacher and we will support you by providing alternative educational resources for your child.

If you have any questions or queries, your child's class teacher will be contactable via their work email, please know these are only checked in work hours, in line with our remote learning policy.

Critical Workers & Vulnerable children:

Places are available for childcare of children of critical workers and vulnerable children. We ask that you only use this offer if you cannot provide childcare through your family and support bubble. Children will be given access to google classroom and support with completing the work set by their class teachers. The children may come to school in their own clothes, they do not need to wear school uniform.

We will be contacting parents today to validate their request for a critical worker place. It may be necessary to contact your line manager.

Entry and Exit:

Children must arrive at between 8:45am and 9:05am and be picked up by 3:15pm. If you want to pick up your children earlier, then please inform school via [bursar@newlongton.lancs.sch.uk](mailto:bursar@newlongton.lancs.sch.uk)

Key Stage 1 children will enter and leave via the Main Office Door

Key Stage 2 children will enter and leave via the Year 6 doors

Symptoms & Safety:

If you, or any member of your family displays covid 19 symptoms, we respectfully ask that you book a test immediately and inform school.

Again, thank you for your continued support and we hope you remain safe and well.

Mr J Maloney  
Headteacher

